

2013 - ANNUAL MINUTES FORM SHAREHOLDERS, DIRECTORS AND OFFICERS

(Wisconsin Corporations)

IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.

Key Code [REDACTED]	Notice Date 2013-01-23	Corporation Number [REDACTED]	Incorporation Date [REDACTED]
Business Address [REDACTED] [REDACTED] [REDACTED] [REDACTED]			1531/43 E005124
			Please Respond By Feb. 20, 2013

Corporate Records Service will prepare and provide corporate minutes that meet the following requirements of Wisconsin law:

WISCONSIN STATUTE §180-1601 Corporate records ... "A corporation shall keep as permanent records any of the following that has been prepared: (a) Minutes of meetings of its shareholders and board of directors."

WISCONSIN STATUTE §180-0701: Annual meeting ... "Except as provided in sub. (4), a corporation shall hold a meeting of the shareholders annually at a time in or fixed in accordance with the bylaws." WISCONSIN STATUTE §180-0820 states that "The board of directors may hold regular or special meetings in or outside this state."

Corporate minutes may also be prepared by corporate officers or other agents. **CORPORATE RECORDS SERVICE IS NOT A GOVERNMENT AGENCY AND DOES NOT HAVE OR CONTRACT WITH ANY GOVERNMENT AGENCY TO PROVIDE THIS SERVICE.**

Please complete this Annual Minutes Form. Your information will be kept confidential and will not be disclosed to third parties. Mail the completed form with your payment for \$125.00 payable to Corporate Records Service in the enclosed envelope. If you have any questions, please email us at records@corp-records.com.

Step 1. SHAREHOLDERS Enter the names of each stockholder.

Name	Name

Step 2. CORPORATE DIRECTORS Enter the names of all members of the Board of Directors.

Name	Name

Step 3. CORPORATE OFFICERS Enter the names & titles of all corporate officers.

Name	Title	Name	Title
Name	Title	Name	Title
Name	Title	Name	Title
Name	Title	Name	Title

Step 4. CONTACT PERSON Enter the name & email address of the contact person.

Contact Name	Contact Email	Contact Phone
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Step 5. Check appropriate payment method & fill out subitems.