



State of Wisconsin
Department of Financial Institutions

Scott Walker, **Governor**

Jay Risch, **Secretary**

Public Notice: Access to Records

Provided pursuant to Wis. Stat. sec. 19.34. You have the right to inspect and copy certain records under Wisconsin's Public Records Law, Wis. Stat. secs. 19.31 - 19.39.

Department Description

The Department of Financial Institutions ("DFI") exists under the authority of Wis. Stat. secs. 15.18 - 15.185. The secretary and all appointees of DFI are state public officials as defined in Wis. Stat. sec. 19.42.

Procedures for Making Requests

Requests for records should be e-mailed to DFIOpenRecords@Wisconsin.gov.

Questions concerning application or interpretation of the open records law, or requests for access to records of DFI should be directed to Mark Schlei, Deputy Chief Legal Counsel, Department of Financial Institutions, Office of the Secretary, PO Box 8861, Madison, WI 53708-8861.

DFI is located at 4822 Madison Yards Way, North Tower, 4th Floor, Madison, WI 53705, and is open Monday through Friday from 7:45 a.m. to 4:30 p.m., not including official state holidays.

Pursuant to Wis. Stat. ch. 19, the secretary is the legal custodian of DFI's records. However, to facilitate public access to the records, this authority has been delegated to Heather MacKinnon, Chief Legal Counsel, Department of Financial Institutions, Office of the Secretary, PO Box 8861, Madison, WI 53708-8861, email: heather.mackinnon@wisconsin.gov.

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Office of the Secretary

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