

**DO NOT STAPLE**

Chaps. 179, 180,  
181, 183 & 185,  
Wis. Stats.

State of Wisconsin  
Department of Financial Institutions  
Division of Corporate and Consumer Services



**NAME RESERVATION APPLICATION**

I. I hereby apply to reserve the name

\_\_\_\_\_ (Refer to instructions for required words)

under the authority and for the term indicated below:

	TERM	FEE *
<input type="checkbox"/> Domestic and foreign business corporations, limited liability companies, and cooperatives ( <i>Chaps. 180, 183, &amp; 185, Wis. Stats.</i> )	120 days	\$ 15.00
<input type="checkbox"/> Domestic and foreign nonstock, including nonprofit, corporations ( <i>Ch. 181, Wis. Stats.</i> )	120 days	\$ 10.00
<input type="checkbox"/> Domestic and foreign limited partnerships ( <i>Ch. 179, Wis. Stats.</i> )	60 days	\$ 10.00

\* The fee is for processing the application and reserving the name, if it is available. If the name is not available, you will receive notice of the reason why it is not available, which constitutes completion of the application process. **Fee is non-refundable.** See "Caution" under Instructions on page 2.

This name reservation may be used only for an organization formed under the same statutory authority under which the name is reserved.

Print applicant's full name and address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ (signature)

Title:  Applicant or \_\_\_\_\_ (printed name)

See reverse for instructions, suggestions, filing fees and procedures.

# NAME RESERVATION APPLICATION

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▲ Enter your return address within the bracket above.

Phone number during the day: (        ) \_\_\_\_\_ - \_\_\_\_\_

## INSTRUCTIONS

Please use **BLACK ink**. Submit one original along with the required filing fee to the address listed below. Make checks payable to the **“Department of Financial Institutions”**. Filing fee is non-refundable. Sign the document manually or otherwise as allowed under sec. 179.14(1g)(c), 180.0103(16), 181.0103(23) or 183.0107(1g)(c).

### Mailing Address:

State of WI – Dept. of Financial Institutions  
Box 93348  
Milwaukee WI 53293-0348

### Physical Address for Express Mail:

Department of Financial Institutions  
Division of Corporate & Consumer Services  
201 W. Washington Ave – Suite 300  
Madison WI 53703

Phone: 608-261-7577  
TTY: 711

**NOTICE:** This form may be used to accomplish a filing required or permitted by statute to be made with the department. Information requested may be used for secondary purposes. This document can be made available in alternate formats upon request to qualifying individuals with disabilities.

**CAUTION:** The filing fee for this application is non-refundable and due upon submission even if the name applied for is not available for reservation. If the name applied for is not available, you will be advised of the conflict and your application may result in a name not being reserved. To minimize encountering a conflict, research names at [www.wdfi.org](http://www.wdfi.org) before submitting your application. To search information on-line, select “Search Business Records”.

### REQUIRED WORDS IN A NAME

Under Ch. 179 – Name must contain the words “limited partnership” or the abbreviation “L.P.” or “LP”.

Under Chs. 180 and 181 – Name must contain the word “corporation”, “incorporated”, “company”, “limited”, or the abbreviation “corp.”, “inc.”, “co.”, “ltd.”, or words or abbreviations of like import in another language. If a service corporation under sec. 180.1903, must end with the word “chartered” or “limited”, or the words “service corporation”, or the abbreviation “ltd.” or “S.C.”.

Under Ch. 183 – Name must contain the words “limited liability company”, “limited liability co.” or end with “LLC” or “L.L.C.”.

Under Ch. 185 – Must contain the word “cooperative” or an abbreviation of that word.

### EXISTING DOMESTIC OR FOREIGN CORPORATION, LIMITED LIABILITY COMPANY OR COOPERATIVE

(sec. 180.0403(2), 181.0403(2), 183.0104(1m) or 185.045, Wis. Stats. Long Term Name Reservation)

A domestic corporation, cooperative or limited liability company on record with this department may, upon change of name, merger or voluntary dissolution, or a registered foreign corporation or limited liability company upon change of name may, apply to reserve its **old name** for a period of not more than 10 years. **The name reservation application must be submitted for filing simultaneously with the document affecting the name change, dissolution or merger. The name will be reserved long term upon the filing of the document affecting the name change, dissolution or merger.** This form may be modified to make application for a long term name reservation (not more than 10 years). Modify this form by striking out the printed term and fee and substitute

(for Ch. 180, and 185), add “under sec. 180.0403(2), Wis. Stats.

**Term** – Ten Years **Fee** - \$50.00

(for Ch. 183), add “under sec. 183.0104(1m), Wis. Stats.

**Term** – Ten Years **Fee** - \$50.00

(for Ch. 181), add “under sec. 181.0403(2), Wis. Stats.”

**Term** – Ten Years **Fee** - \$25.00

On long term name reservations, the corporation, cooperative or limited liability company itself must be listed as the applicant. The entity holding a long term name reservation may subsequently assign that reservation to another party by filing a notice of transfer with the department. Fee for notice of transfer of name reservation is \$10.00.