

# HOW TO QUICKLY RESEARCH A WISCONSIN CHARITABLE ORGANIZATION:

## Step 1: Enter Search Criteria

From the WI DFI Website Home Page ([wdfi.org](http://wdfi.org)), select [Charitable Organizations](#) then use the [Search Registrants](#).

Select "Charitable Organizations (800)" from the Profession dropdown and enter any part of the firm name (partial names are accepted).

**Search for Credential Holders**

Instructions: Select a Profession type, then enter a Credential Number, or a portion of the Credential Holder's name

\* indicates required fields.

Profession: Charitable Organization (800) \*

Credential Number:

Firm Name: DFI

## Step 2: Select from Result List

Select your desired organization from the result list by clicking the Hyperlink Name. If your desired organization is not in the list, try searching again using a different part of the name. You may need to try searching with abbreviations.

**Search Results**

Total Search Results : 2

License#	Profession	Name	Location	Granted Date	Expiration Date
3965-800	Charitable Organization	<a href="#">CITIZENS AGAINST LANDFILL INC</a>	DELAVAN, WI	06/28/1993	07/31/1998
13531-800	Charitable Organization	<a href="#">DFI TEST ORGANIZATION</a>	MADISON, WI	10/30/2013	07/31/2014

## Step 3: View Status

Verify the Status of the Charity in the Summary. If you plan to make a donation to the charity, make sure that its license is Current.

**Credential Lookup**

**Credential Summary - Details**

Credential Summary for 13531-800

Name:	DFI TEST ORGANIZATION
Credential Type:	CHARITABLE ORGANIZATION (800)
Credential Number:	13531-800
Location:	MADISON, WI
License Type:	regular
Status	License is not current (Expired)
Eligible To Practice:	Not Eligible to Practice
First Fee Received:	NO

## Step 4: Review Financials

Click on the Financials link and then select a year from the dropdown list. This will show some basic percentage calculations and a summary of the charity's overall financial information. This information can help you determine how the organization is using your donation.

**Note:** Some charities may qualify to submit an affidavit instead of a full financial report in some years and will show all zeros in this section.

[Details](#)
[Requirements](#)
[Payments](#)
[Orders](#)
[Financials](#)
[Relationships](#)

Select Fiscal Year:

Affidavit Filed:

The percent of total contributions that were used for fundraising efforts for that year.

The percent of all money spent by the charity that year for their stated charitable cause and program services.

The percent of all revenue brought in by the charity that year that was used for their stated charitable cause and program services.

Summary of the major spending categories and other financial information for the charity.

Charity Percentage Calculations:	
Description	Percentage
Fund Raising/Contributions	5 %
Program Services/Total Expenses	82.47 %
Program Services/Total Revenue	66.67 %

Charity Financial Information:		
Title	Amount	Category
CONTRIBUTIONS	\$10,000.00	in-coming revenue
OTHER REVENUE	\$2,000.00	in-coming revenue
MANAGEMENT	\$1,200.00	expense
PROGRAM SERVICE(S)	\$8,000.00	expense
FUND RAISING	\$500.00	expense
PAYMENT(S) TO AFFILIATE	\$0.00	expense
NETWORTH AT BEGINNING	\$0.00	
OTHER CHANGES(S) IN NET WORTH	\$0.00	
NET WORTH AT END	\$2,300.00	